

May 4, 2015 Board Meeting Minutes

School Board Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsd.k12.or.us.

Board Members Present:

Dana Terhune, Board Chair
Jill Zurschmeide
Maureen Wolf
Barry Albertson

Joyce Woods, Student Services Director
John Beight, Human Resources Director

Board Members Absent:

Bob Smith, Board Vice Chair

Administrators Present:

Ernie Brown, Superintendent
David Moore, CFO
Susan Stark Haydon, Community Relations Director
Rachel Stucky, Curriculum & Instruction Director

Others Present:

Patty Roberts, Executive Assistant
Terri Burnette, THS Parent
Cleon Cox, TTSD Patron
Al Spencer, TTEA President
Michael Arrieta-Walden, Metzger ES 3rd Teacher
Mrs. Arrieta-Walden, Wife
Jill Flores, FMS Teacher
Jason Holland, MITCH Charter School Chair

EXECUTIVE SESSION ~ 5:10 PM

CALLED TO ORDER 5:10 PM

An executive session was convened at 5:00 PM under ORS 332.061(1)(a) expulsion of a minor student from a public elementary or secondary school. Present at the session were Board Chair Dana Terhune, members Barry Albertson, Maureen Wolf and Jill Zurschmeide. Superintendent Ernie Brown, Director of Human Resources John Beight, TTSD Attorney Nancy Hungerford, Expulsion Hearings Officer Scott Baker, Twality MS Associate Principal John Wayland, Student DH, Family members Mr. & Mrs. Harris and Family Legal Representative Jason Short, Board Secretary Patty Roberts and invited guest, Terri Burnette, Board Member - elect. Expulsion of a minor student from a public elementary or secondary school was discussed. The Executive Session was recessed at 6:15 PM.

6:30 PM REGULAR SESSION

I. CALL TO ORDER ~ 6:30 PM

Board Chair Dana Terhune called the Regular Board Meeting Session of the Tigard-Tualatin School District Board of Directors to order at 6:30 PM at the Hibbard Administration Building, 6960 SW Sandburg St., Tigard, OR 97223.

II. APPROVAL OF THE AGENDA ~ 6:31 PM

Superintendent Brown stated that there was one change to the Agenda. Agenda Item IX. B. 2015 Open Enrollment Transfers is incorrectly titled. The correct title is '2015-16 HB-2747 Openings.'

III. CONSENT AGENDA ~ 6:31 PM

The consent agenda consisted of the: April 20, 2015 Board Meeting Minutes, Human Resources Report/Personnel Action, Achievement Compacts, as presented. Director Zurschmeide made a MOTION to approve the Consent Agenda, consisting of the April 20, 2015 Board Meeting Minutes, Human Resources Report/Personnel Action, Achievement Compacts, as presented. Chair Terhune asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed. Board Chair Terhune stated that since there were four members of the Board present at the meeting any motion proposed would not require a "second".

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IV. RECOGNITION & GOOD NEWS ~ 6:33 PM

Susan Stark Haydon, Communications Director, introduced TTSD Teachers Jill Flores, Fowler MS 6th Grade Teacher and Michael Arrieta-Walden, Metzger ES 3rd Grade Teacher, in honor of Teacher Appreciation Week.

Director Stark Haydon shared the following information about these two outstanding teachers:

Jill Flores has been a teacher at Fowler Middle School since 1999. She has taught a variety of classes ranging from science to health, to reading to electives. She is currently a 6th grade Language Arts and Social Studies teacher and she came here tonight from Outdoor School.

I first learned about Jill when she received one of the Foundation's original Innovative Grants to create a Lego robotics lab. She built that classroom lab into one of Fowler's most popular classes taken by many students, which led to a second class, Engineering and Design. Although she no longer teaches either of those classes, they exist at Fowler because of her interest in trying new ideas and her willingness to create curriculum and build a program that would expand the options available for middle school students.

This year, Ms. Flores won another Innovative Grant from the Foundation to buy Maki Maki devices which turn everyday things like bananas into electronics. I also learned about what a great teacher she was from parents like Board member Maureen Wolf, whose students were in her classroom.

Michael Arrieta-Walden, Metzger ES, 3rd Grade Teacher, stated that she first learned about Mr. Arrieta-Walden from Vanessa Bunker, former Principal at C.F. Tigard ES told Director Stark Haydon that she had just hired the greatest teacher and he's won a Pulitzer Prize. That was about 5 years ago. Mr. Arrieta-Walden had just earned his degree in teaching after "retiring from The Oregonian" where he was an editor on two of the paper's teams that won Pulitzer Prizes.

That's not why Ms. Bunker hired him. His passion for teaching and his commitment to make every student successful came through loud and clear in his interview. For the last three years, he has taught at Metzger where he is known for making strong connections with students and keeping those connections they move on to different grade levels. He's been known to often recommend a book that he came across to a former student who might enjoy reading it. What everyone says about him is that he builds a strong sense of community with all of his students. And it helps that he is an excellent Spanish-speaker as well.

He's an extremely hard worker. He lives in my neighborhood and many mornings, until he and his wife got an upscale coffee maker I would see him at Starbucks before 6:00 a.m. He was on his way to school.

Board members and Superintendent Brown shared their appreciation for these two teachers and all teachers within TTSD in honor of Teacher Appreciation Week.

V. STUDENT REPRESENTATIVES REPORT ~ 6:44 PM

Jorie Casey, THS Student Representative was not present this evening.

Janiel Santos, TuHS Student Representative was not present this evening.

VI. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:44 PM

Ernie Brown, Superintendent shared:

- He attended the Tigard Rotary Banquet on Sunday, May 3rd at the Holiday Inn in Wilsonville
- Attended the Tigard Chamber Shining Stars event on Friday, April 24th at the Embassy Suites
- Attended the Foundation Volunteer Dinner on Thursday, April 30th at Hayden's Lake Front Grill
- He provided budget listening sessions for staff over the last couple of weeks; and

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- Have held two of three Community Budget Listening Sessions so far and on Wednesday, May 6th will hold a Spanish speaking Budget Listening Session at CF Tigard ES.
- TuHS School Based Health Center held a ribbon cutting and Grand Opening last week. He noted that they have had many wonderful and generous donations, including a dental chair, from A-Dec.
- PERS reforms have been overturned by the Supreme Court, recently. The effects of this reform will be noticed during the 2017-19 Biennium. He shared that the Administration will strategically look at increasing reserves, according to Board Policy.

Board member(s) shared:

- TuHS SBHC glad they can take care of dental work. Can do x-ray and restorative. There were questions regarding if these services can be available at the THS SBHC as well.
- In the May 1, 2015 edition of the Oregonian – Portland school board to consider complaint of unequal basketball schedules. Link: http://www.oregonlive.com/education/index.ssf/2015/03/portland_school_board_to_hear.html
- The Wolf and The Paw – TuHS and THS school newspaper. The depth of the articles by our students is impressive. Seems to be better than The Times.

VII. PUBLIC COMMENT ~ 7:03 PM

Chair Terhune shared the public comment participation process noting that each person will have 3 minutes to share their comments with the Board. She stated that speakers may offer objective criticism to the District operations or programs but the Board will not hear complaints concerning specific personnel.

There was no public comment.

VIII. REPORTS & DISCUSSION ~ 7:04 PM

A. Strategic Plan Report – Ernie Brown ~ 7:04 PM

Superintendent Ernie Brown presented an update of the Strategic Plan. He reviewed several measurement points, that can be found in the agenda. He stated that this is the third of four quarterly updates. He highlighted the following measurement points:

1.3 – The percentage of students enrolled in advanced classes at the high school level will more closely represent the District's demographics. There were questions regarding the percentage of students of color and that this percentage point may need to be adjusted.

2.2 – Superintendent and others will periodically visit each school building, observing, speaking with staff, etc. He stated that as of 4/17/15 there have been 757 visits.

2.3 – HR staff will annually present effective hiring practices to all district administrators. Director Beight has provided training to administrators for interviewing techniques and interview screening questions.

2.4 – The Board of Directors will adopt an effective evaluation process. The evaluation team is adding the requiring scoring matrix for including student learning goals as part of the summative score and adding specialist rubrics. The committee will be making some modifications to evaluation handbook.

2.8 – Staff reporting at the conclusion of every District sponsored professional development activity. Current data regarding large-scale professional development indicated that they received multiple professional development opportunities this year. This process will continue to be fine-tuned. Staff has reporting that professional development was effective or very effective.

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3.2 – *Increased community engagement in the development of the annual district budget.* Community budget meetings were held on April 27th and 29th with a Spanish community budget listening session to be held on May 6th. Five staff budget listening sessions were held during the month of April.

3.3 – *Evaluate and implement new technology, as appropriate, to improve district efficiencies.* At the May 18th Board Meeting a few measurement points will be addressed in the Technology Plan Update.

3.10 – *Semi-annual town hall/listening sessions.* There have been 3 Common Core State Standards community nights, and two additional being provided in Spanish. There was approximately 25-50 community members at the last session.

4 – This item will be presented at May 18th Board Meeting

5.5 – *Superintendent monitors reports from schools on bullying/harassment incidents.* There have been 208 incidents of bullying and harassment as of April 28, 2015.

5.6 – *Semi-annual school inspections are conducted by a trained team and reports sent to each facility with commendations and recommendations for improvement.* School Inspections have been completed.

He asked for questions or comments from the Board. There was discussion regarding the incidents of bullying within our schools. There was recent training with administrators regarding social media and the bullying is bullying regardless of the outlet, i.e. in person, social media, at school, etc.

B. Superintendent's 2014-15 Goal Review – Ernie Brown ~ 7:26 PM

Superintendent Ernie Brown noted that this is an interim check on his goals and the final assessment will be provided in a few weeks. He reminded the Board that he took a different approach this year where his job is to work on the goals of the strategic plan. He feels that his goals are to compliment the goals of the Strategic Plan. He reviewed a few of his goals including the following:

- 1.1 *Complete alignment of ELA and Math curriculum to Common Core State Standards.* Supplemental math materials at K-5 have been purchased to ensure thorough alignment with Common Core State Standards. Ongoing math training for 6-12 teachers and administrators has emphasized instructional alignment with Common Core Mathematical practices.
- 1.2 *Ensure that all schools are prepared to deliver the Smarter Balanced Assessment in the spring of 2015.* School plans were completed and continued to evolve over the year as the testing window neared. School communicated their plans to parents prior to testing and also coordinated their message with the district-wide Common Core implementation.
- 1.3 *Increase the rigor of the Continual Improvement Planning (CIP) Process.* CIP process was revised and included a peer review process where teams presented their CIP plans to colleagues for review and discussion. Mid-year review process took place during one-on-one communication with principals.
- 1.5 *Develop and support opportunities to improve the vertical alignment of the district's curriculum between grade levels.* Teachers are currently meeting and working to align standards.
- 1.7 *Strengthen Student Achievement Team implementation at all schools.* Staff members are working in collaborative structures but more work is needed to strengthen these structures for the future.
- 1.10 *Increase the academic rigor of the district's alternative options programs.* Actions have been taken to support increased rigor in writing reading and math.

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1.11 *Conduct a review of the district's disciplinary practices to ensure that consequences are not disproportionate based on race or disability.* Review of practices is complete and a draft handbook has also been completed and reviewed with Associate Principals.

1.12 *Implement a student accountability program designed to be a more academically rigorous alternative to expulsion.* The 'HUB' is operational and is serving approximately 24 students.

2.2 *Provide professional development and support for all administrators to increase their effectiveness as instructional leaders.* Professional development provided to administrators in August and January focused on the Balanced Leadership concept. Work in this area will be ongoing.

3.2 *Facilitate long-range facility planning committee.* Work in this area is progressing in accordance with the plan developed by the Long Range Steering Committee.

3.3 *The Superintendent will visit all district facilities on a monthly basis.* Superintendent has 150 school visits to schools as of April 27, 2015.

3.5 *Convene a staff committee to review the electives program in grades 6-12.* Convening this committee was put on hold in order to give preference to the Time Study Group.

5.1 *Support the implementation of revised District safety procedures.* All staff and students were trained in the new Standard Response Protocol in early September.

6. *District Leadership.* Modified the superintendent professional development; is working with Washington County Superintendents; have scheduled standing meetings with both Tigard and Tualatin City Managers; have scheduled meeting with Tigard Police Chief; will be meeting with Tigard Mayor in the next few weeks.

6.7 *Complete coursework to obtain Superintendent's license.* In December 2014 finished courses to achieve Superintendent license.

Superintendent Brown asked for questions or comments from the Board. There were none.

C. HB 3681 Report – Susan Stark Haydon ~ 7:48 PM

Communications Director Susan Stark Haydon distributed a current and updated list of students who transferred In District and Out-of-District through HB 3681. The updated list can be found attached to these minutes. She shared that HB-3681 creates an open enrollment window between March 1 and April 1 where families have the opportunity to enroll their students in any school with available open enrollment slots. Under the law, resident students are given first priority – over out-of-district students – to fill. Director Stark Haydon reviewed the list in detail.

IX. ***ACTION ITEMS*** ~ 7:54 PM

A. Teacher Appreciation Week – Resolution #1415-11 – Ernie Brown ~ 7:54 PM

Superintendent Brown presented the Teacher Appreciation Week Resolution #1415-11 recognizing the outstanding contributions of our Tigard-Tualatin School District Teachers. Board members shared their appreciation for all of our TTSD teachers, for their hard work on behalf of all students of the Tigard-Tualatin School District.

Superintendent Brown read Resolution 1415-11 – Teacher Appreciation Week in recognition of the outstanding contributions of Tigard-Tualatin School District teachers. Director Wolf made a MOTION to approve Resolution 1415-11 recognizing the outstanding contributions of Tigard-Tualatin School District teachers, as presented.

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Chair Terhune asked for discussion. There was no further discussion. The MOTION was approved unanimously, 4-0. The MOTION passed.

B. 2015-16 HB-2747 Openings – Susan Stark Haydon ~ 7:58 PM

Communications Director Susan Stark Haydon explained that this is the second year of the HB 2747 Inter-District Transfer process. The guidelines that were in place in 2014-15 will remain in place until July when revisions made by the Legislature are signed into law. (In July, changes approved as part of SB-709 will give preference to in-district students who make transfer requests.) She explained that the purpose of this agenda item is to establish the number of HB-2747 openings that will be available between May 5 and July 1 for incoming out-of-district students as well as the number of students the district will release during that time period. It will also establish the length of time those transfers will be in place.

Director Stark Haydon stated that students that move during the school year can elect to stay at their home school. Also during the course of the year, the district created more openings for students.

Director Zurschmeide MOTIONED that the TTSD School Board approve the 2015 HB 2747 Openings as presented. (See attachment to these minutes).

Incoming Transfers: Byrom – 1; Deer Creek – 1; Durham – 2; Templeton – 1; Tualatin ES – 2; Woodward ES – 2; Hazelbrook MS – 2; Twality MS – 1; Tigard HS – 17; Tualatin HS – 4; for a total of 35.

Outgoing Transfers: 35

And the transfer will be for the student's educational career.

Chair Terhune asked for discussion. There was no further discussion. The MOTION was approved unanimously, 4-0. The MOTION passed.

X. ADJOURN ~ 8:15 PM

Board Chair Dana Terhune adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:15 PM.

APPROVED BOARD MEETING

DATE: May 20, 2015

CHAIRMAN:



CLERK:



2014-2015 Tigard-Tualatin School District Board of Directors:
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2015 HB-3681 Transfers *into* Tigard-Tualatin

Out-of-District total: 34

In District total: 20

Tualatin High 20 openings:

20 requests (6 In-District and 14 Out-of-District)

- 6 from Tigard High
- 2 from Beaverton**
- 1 from Hillsboro**
- 1 from McMinnville**
- 1 from Newberg**
- 4 from Portland**
- 1 from Sherwood**
- 3 from West Linn-Wilsonville**
- 1 from Woodburn**

Byrom 10 openings

9 requests (2 In-District and 6 Out-of-District)

- 2 Bridgeport
- 1 Beaverton**
- 1 North Marion**
- 1 Parkrose**
- 3 Sherwood**
- 1 West Linn-Wilsonville**

Bridgeport 20 openings

9 requests (4 In-District and 5 Out-of-District)

- 1 C.F. Tigard
- 1 Deer Creek
- 1 Templeton
- 1 Tualatin
- 1 Lake Oswego**
- 2 North Clackamas**
- 1 Sherwood**
- 1 Woodburn**

Mary Woodward 12 openings

9 requests (2 In-District and 7 Out-of-District)

- 2 Metzger
- 6 Beaverton**
- 1 Portland**

2015 HB 2747 Openings

Incoming:

Byrom	- 1
Deer Creek	- 1
Durham	- 2
Templeton	- 1
Tualatin Elem.	- 2
Woodward	- 2
Hazelbrook	- 2
Twality	- 1
Tigard High	- 17
Tualatin High	- 4

Total: 35

Outgoing:

16 inquiries

9 students who moved into TTSD during 2014-15 but remained at the home school

4 hardship transfers during the course of the school year

Total : 29

Fowler Middle School 10 openings

3 requests (1 In-District and 2 Out-of-District)

1 Twality

1 Beaverton

1 Sherwood

Durham Elementary 5 openings

7 requests (6 In-District and 1 Out-of-District)

5 Templeton

HB 3681 Students Leaving Tigard Tualatin

West Linn-Wilsonville - 9 students

3 - Kindergarten

1 - 2nd Grade

1 - 6th Grade

1 - 7th Grade

3 - 9th Grade

Lake Oswego - 9 students

4 - 6th Grade (Lakeridge Jr. High)

3 - 9th Grade (Lakeridge)

2 - 9th Grade (Lake Oswego High)